

Directorate of Commerce and Industries

Plot No-LD/015, Lower Nongrim Hills,
Shillong, Meghalaya-4930013

No.M/Dind/MSME/18/2025/288

Dated Shillong, the 10th October, 2025

The Department of Commerce and Industries, Government of Meghalaya, invites application for the **Industry Internship on Hospitality** under the Raising and Accelerating MSME Performance (RAMP) program, of the Ministry of Micro, Small and Medium Enterprises (MSME), Government of India and funded by the World Bank.

Key Details:

- ➔ **Duration:** 3 months
- ➔ **Sector:** Hospitality (Food & Beverage Service, Front Office, Housekeeping, Food Production – Hot Kitchen & Bakery)
- ➔ **Eligibility:** Open to student, diploma holders/certificate holders, practitioners and passionate individuals looking to build a career in the field of Hospitality. Applicants must be at least 18 years of age.
- ➔ **Location:** Applied Training Centre, a Unit of Institute of Hotel Management, Shillong
- ➔ **Stipend:** ₹10,000 per month for 3 months. An additional one-time travel support of ₹ 500 shall be paid in the 1st month.
- ➔ **Food & Accommodation:** For Interns requiring food and accommodation an amount of ₹ 2000/month will be charged by the organising institute (i.e. Institute of Hotel Management, Shillong) as Institutional Charges.

How to Apply:

Application forms are available at the Offices of the General Manager, District Commerce & Industries Centre in every district. Filled-in application forms should be submitted to the Office of the General Manager, District Commerce & Industries Centre of the concerned District along with the following documents:

1. Passport photo
2. Bank passbook
3. Copy of cancelled cheque
4. Aadhar/EPIC
5. Qualification and Experience certificates

For detailed information, you may visit the Offices of the General Manager, District Commerce & Industries Centre located in all the District Headquarters of the State.

Sd/-

Director of Commerce & Industries

CV Format

Photograph

Name:

.....

Age:**Email:**

Contact Info:

Mobile No:

Secondary Contact:

.....

.....

Profile (Applying for)

.....

.....

Address:

.....

.....

Bank A/c No:

Bank Name:

IFSC Code:

About yourself:

.....

Education:

.....

.....

Experience (If any):

.....

Signature